

Niki Bray

2325 Middleburg Drive • Southaven, MS 38672

Phone: 901-496-0955 • E-Mail: coachnikibray@gmail.com • www.nikibray.com (Password: ID15)

EDUCATION

UNIVERSITY OF MEMPHIS

Ed.D in Instruction and Curriculum Leadership,

Instructional Design and Technology

MEMPHIS, TN

(Projected Graduation - 2017)

UNIVERSITY OF MEMPHIS

Masters of Sciences in Leadership and Policy Studies,

School Administration and Supervision

MEMPHIS, TN

(Conferred 2008)

UNIVERSITY OF MEMPHIS

Bachelor of Science in Education,

Human Movement Sciences and Education

MEMPHIS, TN

(Conferred 1997)

SUMMARY QUALIFICATIONS

- Designs training programs, including classroom lectures, online courses, and self-study sessions and tutorials, directed at employees, organization members, students, and other who use the organization's products or services.
- Develops and updates course content and coordinates learning curriculum.
- Conducts assessments and analysis to identify new development needs and recommends training methods accordingly.
- Maintains in-depth and up-to-date knowledge of the instructional design field. Familiar with a variety of the field's concepts, practices, and procedures.
- Designs and develops interactive training materials in order to improve the quality of training and development.
- Experienced at leading and directing collaborative efforts within a team.
- Specific area of design and development experience includes:
 - Assessment Development
 - Curriculum Development
 - E-learning
 - Information Mapping
 - Instructor-led Training
 - Project Management
 - Technical Writing
 - Web-based Resources

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SOFTWARE SKILLS

- Adobe Captivate 6 & 7
- Articulate Studio 9
- Articulate Storyline 2
- Adobe Dreamweaver
- Adobe Flash – Basics
- Microsoft Excel – '03, '07, '11
- Microsoft Outlook - '03, '07, '11
- Microsoft Word - '03, '07, '11
- Microsoft PowerPoint - '03, '07, '11
- Microsoft Publisher - '03, '07, '11
- Photoshop - Basics
- Web 2.0 Applications
- Weebly
- Blackboard
- Cornerstone

PROFESSIONAL EXPERIENCE

UNIVERSITY OF MEMPHIS

(August 2015 – Present)

I currently serve as an instructional designer and instructor for the School of Health Studies in the PETE (Physical Education Teacher Education) program. I teach Elementary Methods, Secondary Methods, and Assessment in the Physical Education Class as well as Sport Psychology. I also represent our School by serving on the Teaching and Learning Advisory Committee for the University of Memphis with the responsibility of advising on teaching and learning technologies and initiatives.

UNIVERSITY OF MISSISSIPPI

(January 2015 – July 2015)

I currently serve as an instructional designer & training specialist where I provide a resource for faculty and students who are involved in distance learning while promoting distance learning within the university. I regularly use independent judgment and discretion when developing and implementing training programs on the use of instructional technology for faculty, staff, and students. I also assesses learning outcomes of technology-enhanced instruction.

Instructional Designer & Training Specialist

- Designs, develops, and delivers training programs and tutorials for both new and experienced distance learning instructors to promote effective online instruction. Training includes, but is not limited to, pedagogical approaches, instructional strategies, and technical skills.
- Develops resources and processes to promote learning through non-traditional means.
- Tracks course development and provides individual support for distance learning instructors.
- Develops and delivers training programs preparing students for distance learning courses.
- Develops measures to assess learning outcomes of technology-enhanced instruction. Analyze assessments. Verifies integrity of distance learning courses by using assessments.
- Stays abreast of new techniques and technologies regarding distance learning. Makes recommendations to management regarding updates and changes in technology.
- Promotes distance education programs by attending and presenting at various conferences and workshops.
- Promotes distance education programs within the University.
- Ensures distance learning courses are in compliance with IHL guidelines.
- May teach distance learning courses.
- Performs similar or related duties as assigned or required.

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VIRTUAL HIGH SCHOOL (Contract Work)

(February 2013 – Present)

The Virtual High School is a non-profit organization that has literally changed the face of online and blended learning in high schools and middle schools across the country and around the world. Since 1996, we have brought art to the cornfields, math to the deserts, and science to the delta. The education students thought they couldn't receive, and administrators thought they couldn't afford, has been delivered via the Web by The Virtual High School. - See more at: <http://thevhscollaborative.org/about-us>

Instructional Specialist

Teaching Physical Education 1: Personal Fitness, a course that I consulted and the design and development of the content, activities (assignments), and engagement/interactions choices. I also teach Health Perspectives, a course designed to learn more about the impact of physical, mental, and emotional health on teens and young adults.

Consultant

Advised & monitored the design and development of a new Fitness & Conditioning course for their online program.

WRIGHT MEDICAL TECHNOLOGIES/MICROPORT ORTHOPEDICS SCIENTIFIC

(2013 – May 2014)

A global medical device company that manufactures hip and knees joints.

Training Specialist

Administer LMS, including -create student (learner) accounts, troubleshoot minor technical enrollment issues, provide service-oriented support to end users, monitor student progress; run detailed reports, enter online curricula, load courses, activate/deactivate courses, enroll/assign students (learners) to courses/curricula, monitor new hire/FMLA enrollments, arrange logistics of training events, create eLearning, perform instructor-led training, and perform other general administrative duties related to training and development.

MEMPHIS CITY SCHOOLS/SHELBY COUNTY SCHOOLS

(August 1997-December 2014)

The largest school district in the state of Tennessee. Over 100,000 students in the district.

Biology, Physical Science, Physical Education Instructional Specialist, and Athletic Director

Performed duties of an instructional team member, which included developing and implementing a standard based, student-centered project based curriculum, assessed student performance frequently and objectively; facilitated parent/teacher conferences; explicitly stated each student's progress, both educationally and socially, through quarterly reports and phone calls to parents; advocated, nurtured, and sustained a school culture and instructional program conducive to student learning and professional growth; utilized performance-based assessment strategies including student e-portfolios.

Physical Education

- Level 5 Teacher (Highest level attainable)

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- Served as Physical Education Lead Teacher/Department Chair 2006-present.
- Introduced the use of Heart Rate Monitors to the physical education classroom.
- Instituted the use of Flipped Lessons in the physical education classroom. (www.physicallyeducated.com)
- Planned for and guided the learning process to help students achieve program objectives.
- Maintained a classroom atmosphere conducive to learning.
- Implemented useful diagnostics and progress assessment measures using the latest technology.
- Selected and used effective instructional methods and learning materials.
- Maintained open lines of communication with parents/guardians and students.
- Engaged in professional growth activities.
- Instituted the use of teacher websites into the physical education program.
- Sought out and received grants to introduce Nintendo Wii into the physical education program.
- Created instructional strategies and procedures to effectively integrate the use of Nintendo Wii into the existing physical education curriculum.

Curriculum Writing Committee

- Completely overhauled the Fitness & Conditioning I & II curriculum according to NCATE and NASPE standards

Textbook Adoption Committee

- Committee chair for the adoption of the Lifetime Wellness textbook for Memphis City Schools in 2007

Head Girls Basketball Coach

- Airways Middle School 1998 – 2001
- Wooddale High School 2001 – 2005
- Memphis Central High School 2005 – 2013
 - Record – Overall (210-58)
 - TSSAA AAA State Semifinalists 2013
 - TSSAA AAA State Quarterfinalists 2012
 - TSSAA AAA State Champion 2011
 - TSSAA AAA State Semifinalists 2010

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- TSSAA AAA State Runner-Up 2009
- Built a top-ranked program in the state of Tennessee
- Nationally Ranked Program
 - Ranked 5th in Nation by Hoopgurlz.com (2010-2011)
 - Ranked 12th in Nation by Hoopgurlz.com (2011-2012)
- Fully Sponsored by Under Armour

TENNESSEE SECONDARY SCHOOL ATHLETIC ASSOCIATION

(2009 – 2013)

The governing body for all secondary athletic sports in Tennessee

- Served as District 16-AAA Coordinator 2009 – 2013.
- Served as District 16-AAA A.F. Bridges Award (Sportsmanship) Chair 2010 – 2013.

TRAINING/WORKSHOPS CONDUCTED

Functions as a member of a large learning community; extends responsibilities beyond my own classroom; purposefully enhances instructional programs and improves the professional culture of my field.

- "Planning for Quality Physical Education." Presented at PE Academy in Milan, TN July 23, 2012
- "Using Technology in the Physical Education Classroom." Presented at PE Academy in Milan, TN July 19, 2011
- "The Physical Educator's Grade Book: Using Standards-Based Grading." Presented at TAHPERD convention, Murfreesboro, TN, November 2010
- "Creative Integrated Authentic (CIA) Assessments in Secondary Physical Education: It's Not Top Secret." Presented at TAHPERD convention, Murfreesboro, TN, November, 2009
- "Integrating Technology: K-12 Physical Education." Presented at Memphis City Schools District Wide Physical Education Department Workshop, Bridges, Memphis, TN, August, 2009
- "Assessment Strategies: K-12 Physical Education." Presented at Memphis City Schools District Wide Physical Education Department Workshop, Bridges, Memphis, TN, August 2009
- "Effective Use of MCS Curriculum Guide." Presented at Memphis City Schools District Wide Science Department Workshop, Whitehaven High School, Memphis, TN August 2001
- "Accentuate the Positive." Presented at Memphis City Schools Teacher In-Service Meeting, Kirby Middle School, Memphis, TN August 2001
- "Accentuate the Positive." Presented at Tennessee Middle Schools State Conference, Gatlinburg, TN June, 2001

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CERTIFICATIONS

NATIONAL BOARD FOR PROFESSIONAL TEACHING STANDARDS CANDIDATE (Conferred November 23, 2013)

An independent, nonprofit organization established in 1987 to advance the quality of teaching and learning. Currently has over 100,000 Accomplished Teachers with their National Board Certification

Certification Pursuing: Physical Education - Early Adolescence through Young Adulthood

Operates on the premise of the Five Core Propositions of National Board for Professional Teaching. (www.nbpts.org) This is an involuntary professional development where teachers undergo a rigorous set of standards-driven evaluation of their teaching and instructional practices including their participation in professional learning communities, work with and in the community and key stakeholders, submission of video evidence of teaching, as well as written evidence of student work, growth, and achievement.

PROFESSIONAL ORGANIZATIONS

- Association for Educational Communications and Technology 2013 – present.
- eLearning Guild 2014 – present.
- Tennessee Association of Health, Physical Education, Recreation, and Dance (TAHPERD) 2005 – present.
- TAHPERD President-Elect Physical Education 2010-2012
- American Association of Health, Physical Education, Recreation, and Dance (AAHPERD) 2005 – present.
- Memphis Education Association 1998 – present.
- Tennessee Education Association 1998 – present.
- National Science Teacher's Association 1998 – 2002
- Memphis Organization of Science Teachers (MOST) 1999-2001

HONORS/AWARDS

- Commercial Appeal Best of the Preps – Coach of the Year 2011
- Tennessee Secondary School Athletic Association AAA State Champions 2011
- Tennessee Secondary School Athletic Association – A.F. Bridges Sportsmanship Award Coach of the Year 2011
- Tennessee Association of Health, Physical Education, Recreation, and Dance – Teacher of the Year 2010
- Tennessee Secondary School Athletic Association – A.F. Bridges Sportsmanship Award Coach of the Year 2009

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PROFESSIONAL REFERENCES

Nathan Essex
Recently Retired President, Southwest Community College
901-275-9636
nessex1@gmail.com

Ann Nero
Consultant & Retired Administrator
901-834-7984
anero@bellsouth.net

Carol Irwin
PETE Coordinator, University of Memphis
901-270-7084
irwinc@memphis.edu